

# HAND TRAPS

## Contractor Critical Activities

Date \_\_\_\_\_

Project \_\_\_\_\_

Completed by \_\_\_\_\_

**TO USE THIS CHECKLIST:** Check N/A for items that are not applicable. Assign point value for each line item based on relative importance to your organization. Line items must total 100.

N/A	No.	Items/Comments	YES	NO	# points
	1.	Task employees are wearing the appropriate gloves for the task being performed			
	2.	Task employees de-energize tools prior to conducting maintenance, changing discs or drill bits			
	3.	Materials are secured and not held in the task employees hand while using hand tools, knives, grinders, drills, etc.			
	4.	Task employees are using tools as they were intended for the task			
	5.	Task employees are out of the line of fire while using the tool			
	6.	Tools are inspected prior to use to be fully functional and not damaged			
	7.	Tag lines are used if / as required when maneuvering hoisted materials			
	8.	Task employees are not distracted while using tools			
	9.	Fixed blade knives are used instead of retractable knives and are they secured properly in a sheath			
	10.	All manufacturers' safeguards are in place while using tools			
	11.	Task employees are not wearing loose clothing / jewelry while using a tool that creates a potential for injury			
	12.	Gloves are identified by a stamp on the back "Pinch Points", "Line of Fire"			
	13.	Gloves are worn while working in extreme weather / temperatures			
<b>TOTAL / % Compliance</b>					<b>/100</b>